

Hartford Central School District  
Board of Education Meeting

AGENDA

Date:	September 9, 2024	
Time:	6:30pm	
Type:	Regular Meeting	
Location(s):	Distance Learning Room #1 Hartford Central School District 4704 State Route 149 Hartford, New York 12832	Virtually via Webex

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Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith, and Mrs. Ashley Happy  
Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Construction Projects Update: The district was pleased to welcome Scott Wolfe from our architectural and construction management firm, CS Arch and Associates, to provide an update on the open Capital Projects.

3. Public To Be Heard

3.1 None.

4. Consent Agenda

Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved:

4.1 Minutes from the Regular Board of Education Meeting, held on August 19, 2024;

4.2 The District's Financial Reports; and

4.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

5. Superintendent's Report

Mr. Cook discussed:

- Expressed gratitude to the staff for the start of the school year, including bus drivers and cafeteria staff;
- Indicated a successful start to the new school year, with everyone enjoying the newly constructed spaces;
- Shared an update on the status of our application with NYSERDA;
- Informed the Board fire inspections have been completed, and the district is in compliance;
- Discussed the new requirements for announcing safety drills in advance; and
- Announced important upcoming dates.

6. Building Principals Reports

6.1 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Thank you for school supply donations;
- Academic Updates; and
- Cooler Communities School Grant donation of books, and
- Thank you to Council for Prevention for offering free program.

6.2 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Academic Updates;
- Club News; and
- Upcoming Events.

7. Committee Reports

7.1 Athletic Subcommittee Meeting Minutes provided.

8. Old Business

8.1 None.

9. New Business

9.1 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the personnel consent items as presented:

- 9.1.1 Appointed Holly McCarthy to the position of Bus Monitor, effective September 3, 2024;
- 9.1.2 Adjusted the pay rate for the position of substitute nurse to \$32 per hour;
- 9.1.3 Approved the use of No Kid Hungry grant funds to issue bonuses for Karen Ward (\$500), Christi Veach (\$500), Ed Stewart (\$500), Vicki Pollock (\$25), Krissy Stewart (\$50), Nicole Wicks (\$225), Stacy Tyler (\$50) for their work in the summer meal program;
- 9.1.4 Extended Tim Ward's employment as a long-term substitute cleaner through September 4, 2025
- 9.1.5 Approved the request of Mr. William Morrow for an unpaid leave of absence from September 4, 2024 through September 4, 2025;
- 9.1.6 Appointed Misty Smith as an advisor for the Eager Engineers extracurricular club for the 2024-2025 school year;
- 9.1.7 Recalled Sandra Durkee to the position of Teacher Aid, effective September 5, 2024;
- 9.1.8 Appointed Chip Baker as a "Full Day Bus Driver" for the 2024-2025 school year;
- 9.1.9 Appointed Vicki Pollock as a "Full Day Bus Driver" for the 2024-2025 school year;
- 9.1.10 Appointed Raymond Harrington as a volunteer Assistant Coach for the Volleyball program for the 2024-2025 school year; and
- 9.1.11 Accepted with gratitude for his years of service to the District, Matthew Rogers' letter of resignation for the purpose of retirement, effective December 28, 2024.

Motion Carried: 4 – 0

- 9.2 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed CSE/CPSE/504 Committee Members for the 2024-2025 school year.  
Motion Carried: 4 – 0
- 9.3 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed Superintendent's Goals for the 2024-2025 School Year.  
Motion Carried: 4 – 0
- 9.4 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education identified the listed items as surplus property and authorized for their proper disposal.  
Motion Carried: 4 – 0
- 9.5 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the overnight field trip request from the High School FFA in order to travel to Indianapolis, Indiana to attend the 2024 National FFA Convention.  
Motion Carried: 4 – 0
10. Executive Session: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 7:39pm to discuss matters of personnel.  
Motion Carried: 4 – 0
- Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education returned to open session at 7:45pm.  
Motion Carried: 4 – 0
11. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adjourned at 7:46pm.  
Motion Carried: 4 – 0